



Vacancy Announcement: Clinic Tech I / Educator Position

Employment Status:

This position is a permanent, full-time (40 hours per week) position at Back To The Wild. The position is employed by the Back To The Wild Board and will be subject to the supervision of the Executive Director.

Position Description:

The essential duties and responsibilities of the Clinic Tech I/ Educator position cover both public education and wildlife care.

A Clinic Tech employee is responsible for the day-to-day care of our wildlife rehab patients. This includes, but is not limited to, feeding, housing, medical care, release, and other basic needs of Back To The Wild's rehabilitation patients. These actions will be carried out under the guidance of the Operations Director.

An educator employee is responsible for seeing to the day-to-day care of wildlife ambassadors and will participate in public speaking events for Back To The Wild's educational programs. This includes, but is not limited to: feeding, cleaning, enrichment, and general care and housing of all wildlife ambassadors, conducting tours and programs. These actions will be carried out under the guidance of the education director.

Back To The Wild is a small organization and employees may be asked to fill various roles out of necessity. Duties will be broken down into primary and secondary responsibilities. Primary responsibilities are the essential roles an employee is responsible for. These duties take precedence, however, there may be added responsibilities or jobs that may need covered which would fall with in secondary responsibilities. They will be numbered in order of importance.

Supervision:

The Clinic Tech I/Educator serves under the guidance and direction of the Operations Director and Education Director, depending on the job.

Requirements:

Education:

- Associate's degree in environmental education, zoology, natural sciences or equivalent training; or Bachelor's degree, with experience in education and wild animals
- Or, at least three year's experience working at a licensed wildlife facility have demonstrated the equivalent in experience and knowledge
- This is an entry level position

General:

- Must maintain a valid Ohio driver's license, insurance, good driving record, and be able to operate motor vehicles during daylight and evening hours, on both public and private roads.
- Must communicate clearly and effectively in English using both written and oral forms
- Must maintain a clean and neat appearance consistent with the public contact aspect of the position. This means adhering to the dress code policy.
- Basic computer competency with a working knowledge of MS Office, Word, Excel, and the ability to pick up data entry through our database.
- Must possess personal qualities to be able to work effectively with the general public, as well as with your team
- Must be willing to communicate, teach, and relate to children and adults on their respective levels, including pre-school through college, senior citizens and special needs persons, including learning-disabled and handi-capped persons.
- Provide assistance to the public in a non-discriminatory manner
- Must have composure in high stress situations
- Must have a working knowledge of animal husbandry
- Must be able to work outdoors in all types of weather conditions
- Must be willing to work some weekends and holidays and adhere to non-traditional work hours.
- Must be able to lift up to 50 lbs. Must be physically able to perform strenuous duties, such as lifting, twisting, and bending, needed for the care and maintenance of wildlife patients, ambassadors, and their enclosures.
- Must follow the employment policies, as well as all local, state, and federal regulations.
- Must be self-motivated and possess organizational skills, a team player, possess a positive attitude, as well as a desire to build and sustain effective partnerships with likeminded agencies and organizations.
- Vaccinations: Must have or be willing to get the following vaccines:
 - Pre-exposure Rabies vaccine (required by state law if working with rabies vector species)
 - Tetanus vaccine

Salary and Benefits:

Back To The Wild is offering up to 40 hours of work per week at a rate of \$15.00 hour. The first 90 days of employment will be under a probationary period. During this period, both Back to the Wild and the new employee will determine if the requirements of the job and tasks assigned are a good fit. After the 90 day period, new employees will be given 24 hours of PTO (paid time off). Annual PTO allowance is provided at the beginning of each year and the amount is based on years worked. Back To The Wild will cover the cost of the mandatory pre-exposure rabies vaccine and/or titers, as well as some continued learning opportunities like conferences and workshops.

Duties and Responsibilities:**1) Clinic Tech I:**

- Performing intake exams
- Patient triage

- Euthanasia
- Following treatment plans for wildlife patients and ambassadors
- Following diet and feeding plans and schedules for wildlife patients and ambassadors
- Performing daily animal care tasks (daily necessities for the health and wellbeing of patients)
- Providing appropriate housing for wildlife patients and ambassadors
- Following Back To The Wild's policies and procedures
- Responding to emergency wildlife phone calls
- Maintain the cleanliness and order of the hospital and rehab areas
- Interacting with the public in a professional and respectful manner
- Keeping patient records up to date
- Keeping intake records up to date
- Release preparation and assessment.
- Releasing wildlife (under the guidance of the operations director)
- General cleaning and organization

2) Educator

- Daily care of wildlife ambassadors (daily necessities for their health and wellbeing- food, clean water, cleaning enclosures, etc...)
- Report any welfare concerns to the Education Director (who will notify the Operations Director if medical attention is necessary)
- Wildlife ambassador housing and cage maintenance (creating appropriate and safe habitats for rehab animals)
- Performing tours and walkthroughs for visitors (if trained)
- Assisting senior staff with public presentations on wildlife and conservation
- Welfare assessments for wildlife ambassadors
- Enrichment
- Maintaining education displays or tools
- Assisting with and upholding conservation methods and activities
- Ensuring the cleanliness and safety of the transport crates
- Interacting with the public in a professional and respectful manner

Secondary Responsibilities:

1. Maintenance

Assisting with light maintenance tasks when maintenance is not present. This includes, but is not limited to:

- Cleaning pond filters
- Maintaining enclosures
- Maintaining sidewalks in winter weather
- Fixing safety hazards
- Assisting with spring mulching
- Assisting maintenance with a pair of hands if needed

Any additional responsibilities or roles may affect the order of responsibilities.

Equal Employment Opportunity:

Back To The Wild, Inc. provides equal employment opportunities for all employees and applicants. Back To The Wild does not discriminate in regards to race, color, religion or belief, national origin, ancestry, age, sex (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity and/or expression, non-disqualifying physical or mental disability, marital status, political affiliation, past or present military service, or any other status protected under federal, state or local law. All employment decisions are based on business needs, job requirements, and individual qualifications. Back To The Wild will not tolerate discrimination or harassment based on any of these characteristics.

Application Deadline:

Interested applicants should fill out an application on our website [www/backtothewild.org/getinvolved](http://www.backtothewild.org/getinvolved). Applications will be accepted until the positions are filled.